



**Albuquerque Urban Enhancement Program  
Cultural Services Department**

**URBAN ENHANCEMENT TRUST FUND COMMITTEE SPECIAL MEETING MINUTES  
May 21, 2021 11:30 a.m. – 12:17 p.m.**

Via Zoom

This meeting was recorded and will be saved until these minutes are approved.

**Members Present**

Stanley Allen, Dist. 6, Chair  
Nancy Zastudil, Member-at-large, Vice  
Chair  
Julia Youngs, Dist. 2  
Joshua Hoffman, Dist. 4  
Madalena Salazar Dist. 7  
Andrew Lipman, Dist. 9

**Members Absent**

Ashley Richards, Dist. 1  
Gabrielle Marie Uballez, Member at  
Large

Vacant, Dist. 3  
Vacant, Dist. 5  
Vacant, Dist. 8

**Guests Present**

Dennis Gromelski, FUSION

**Staff Present**

Karen Mazur, Assoc. Project Coord.  
Isabelle Zamora, UETF Coordinator  
Madrone Matishak, Special Projects  
Nathaniel Perry, Organizational  
Management Consultant

**I. Native Land Acknowledgement/Called to Order:** S. Allen called the meeting to order on Zoom at 11:33 a.m.

A. Lipman provided the Native Land Acknowledgement Statement.

**II. Approval of Agenda:** S. Allen requested adding a number nine for new business.

A. Lipman moved to approve the agenda with the change; J. Youngs seconded; and all approved.

**III. Welcome New UETF Committee Member, Mr. Joshua Hoffman, Dist. 4:** S. Allen welcomed new member Joshua Hoffman and introductions were made.

**IV. Approval of March 19<sup>th</sup>, 2021 Minutes:** A. Lipman moved to approve the minutes as submitted; N. Zastudil seconded; and all approved.

**V. Approval of March 29<sup>th</sup> Special Meeting Minutes:** M. Salazar moved to approve the minutes as submitted; A. Lipman seconded; and all else approved.

**VI. Approval of April 2<sup>nd</sup> Special Meeting Minutes:** J. Youngs moved to approve the minutes as submitted; A. Lipman seconded; and all else approved.

**VII. Public Comment:** No Public Comment.

**VIII. Update/Discussion/Reviews/Approval**

**A. FY22-23 Funding Resolution – City Council Updates:** S. Allen read S. Brueggemann’s May 20, 2021 email:

“The FY22-23 Funding Resolution will be introduced at City Council on Monday June 7<sup>th</sup>, with a hearing of the Finance and Government Operations Committee the week of the 14<sup>th</sup>, then back to the full City Council for immediate action on June 21<sup>st</sup>. As soon as the City Council staff posts the Monday meeting agenda, usually on the Friday afternoon prior (so Friday June 4<sup>th</sup>), we will announce the awardees to all of the applicants.”

**B. Adoption of Residency Application Draft - Call for Organizations as Fiscal Sponsors:** S. Allen reviewed the residency application draft with the board. He requested the committee’s approval for the subcommittee to continue with their work, release the call to non-profit organizations, and send to administration for approval. N. Zastudil asked for clarification on the requirements from the individual artist overseen by the non-profits. S. Allen clarified this adoption of the non-profit originations will be part one. The committee will continue working on part two, which will be the application and the requirements for individual artists.

A. Lipman moved to approve as submitted; M. Salazar seconded; and all else approved.

**C. DEIA Statement and Ordinance Committees Updates:** S. Allen expressed interest in moving forward with the DEIA Statement and Ordinance. He stated that he spoke to S. Brueggemann on May 12, 2021. S. Brueggemann informed him that the Department of Arts and Culture’s Director, S. Sanchez, and Deputy Director, H. Bellamy, wanted to move forward in partnership with the DEIA subcommittee which consists of A. Lipman, J. Youngs, M. Salazar, and G. Uballez. He added that S. Brueggemann and I. Zamora would be there to represent staff. He requested that I. Zamora speak to the administration about possible dates and schedule a Doodle poll for a meeting within the next couple weeks to discuss moving the DEIA Statement and Ordinance forward.

**X. New Business:** No new business.

**XI. Announcements:** Next meeting June 18, 2021.

**XII. Adjournment:** S. Allen adjourned the meeting at 12:17.

Respectfully Submitted:  
Isabelle Zamora, UETF Coordinator

Approved: *Stanley Allen*  
Stanley Allen (Jun 21, 2021 18:51 MDT)  
Chair

Jun 21, 2021

\_\_\_\_\_  
Date